

# WEDDING PACKAGE - \$2,799 + GST

Our banquet hall comfortably has room for **128 guests at round tables** with a head table(s), or **160 guests at social sized tables** with a head table(s). Our fully renovated hall is air-conditioned and wheelchair accessible. We have ample free parking. There is a non-refundable deposit of \$500 due when you sign the contract, payable by cheque, cash or e-transfer.

## *Our Package Includes:*

- Set up of tables and chairs (round tables must be rented/delivered the day before event)
- 4-hour time frame to bring liquor/liquor permit and decorations/table settings **the night before**
- DJ – Music service and lights – 6 pm to 1 am
- Bartenders – 6 pm to 1 am
- Corkage items (Pop, Orange Juice, Clamato Juice, Limes, Celery, Ice, Cups)
- Podium/Microphone
- Access to the venue by wedding party/caterers at 5 pm
- Event is over at 1 am – you have until 2 am to do clean-up and remove everything from the hall

## *Additional Charges*

- Wedding Ceremony prior to reception. Holding the ceremony in the hall in the afternoon (we require at least 2 hours between ceremony and dinner to re-set) - \$300 + GST
- Extra hours for decorating, or early start to the wedding dinner - \$100/hour + GST
- Audio Visual Equipment Rental – use of the large screen, projector, microphone and computer cables - \$50 + GST

## *Renters must provide*

- Catered food - Preparation and distribution of the food, as well as table clearing, coffee service to the guests and kitchen clean-up
- Liquor Permit & Liquor – Wine, Beer and Spirits
- Clean up – Food and Drinks must be cleared off all tables at the end of the evening. Kitchen must be cleared and cleaned up, including countertops, appliances and sink area (usually the caterer will do most of this). Any decorations must be removed, and all garbage removed from the building

## *Please Note*

- You must have people available at the end of the wedding night to remove all the linens, glasses etc. from the tables, so only the tables and chairs are left in the hall. We will provide a place to store linens, extra liquor etc. on the wedding night, but everything must be picked up before 12 noon the next day
- A non-refundable deposit of \$500 will be collected when the contract is signed. Full amount of the event is due 7 days prior to the event by cash or e-transfer. Your deposit will be returned IF all rules are followed, you are in and out on time and the hall and kitchen are cleaned as discussed in contract. Glitter, table sparkles, confetti and glitter balloons are **not permitted**, and failure to follow this rule will result in loss of your deposit